



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

**Regular Meeting of the
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY BOARD
City of Menlo Park Council Chambers
Thursday, February 7, 2013 at 4:00 p.m.**

AGENDA

- 1) **ROLL CALL**
- 2) **APPROVAL OF MEETING MINUTES – January 24, 2013 Board meeting**
- 3) **APPROVAL OF AGENDA**
- 4) **PUBLIC COMMENT – *Members of the public may speak for up to three minutes on items not on the Agenda. They may address the Board on any Agenda item when that item is considered by the Board.***
- 5) **REGULAR BUSINESS – EXECUTIVE DIRECTOR’S REPORT**
 - a) **Analysis of the December 23, 2012 flood and responses to it by local, state and federal agencies**
 - b) **Discuss the actions necessary to begin construction of the S.F. Bay-Highway 101 project**
 - c) **Authorize the Executive Director to sign an Actual Cost Contract with Pacific Gas & Electric that commits the SFCJPA to reimburse PG&E for the net cost of electrical transmission long-lead materials**
 - d) **Review the Fiscal Year 2012-13 Operating Budget mid-year, and look ahead to Fiscal Year 2013-14**
 - e) **Adopt the 2013 schedule of regular Board meetings**
- 6) **BOARD MEMBER MATTERS - *Non-agendized comments, requests, or announcements by Board members; no action may be taken.***
- 7) **ADJOURNMENT**



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Agenda Item 2:

APPROVAL OF MEETING MINUTES:

JANUARY 24, 2013 BOARD MEETING



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Agenda Item 4:

PUBLIC COMMENT: For up to three minutes on items not on the Agenda. The public may address the Board on any Agenda item when that item is considered by the Board.



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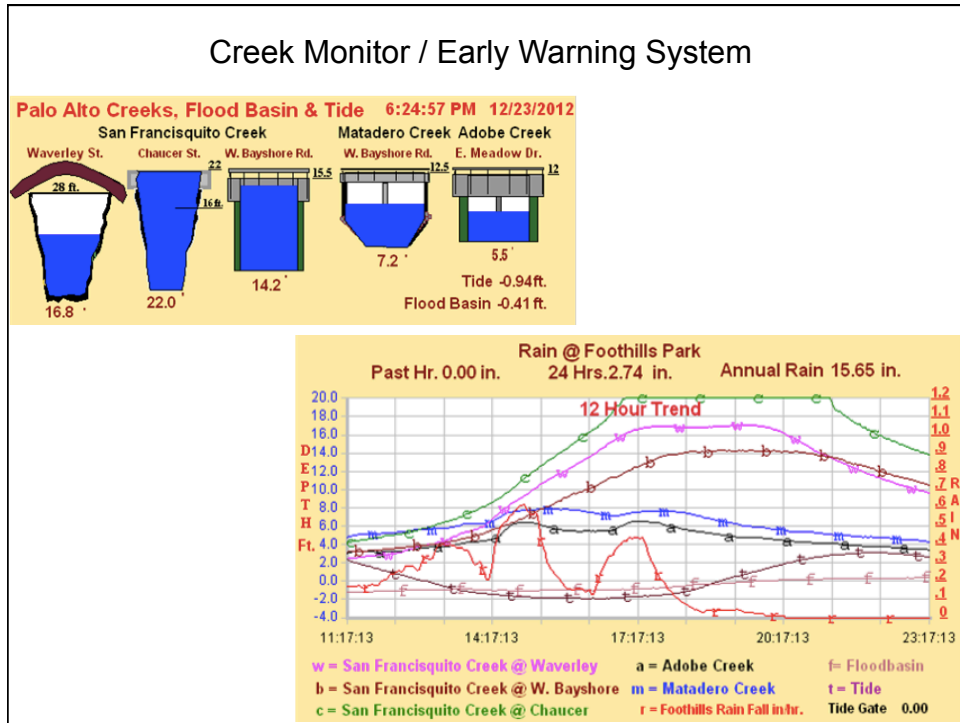
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Agenda Item 5:

REGULAR BUSINESS – EXECUTIVE DIRECTOR’S REPORT

- a. Analysis of the December 23, 2012 flood and responses to it by local, state and federal agencies





Building a better Early Warning System: three simultaneous efforts

Improve Data Collection

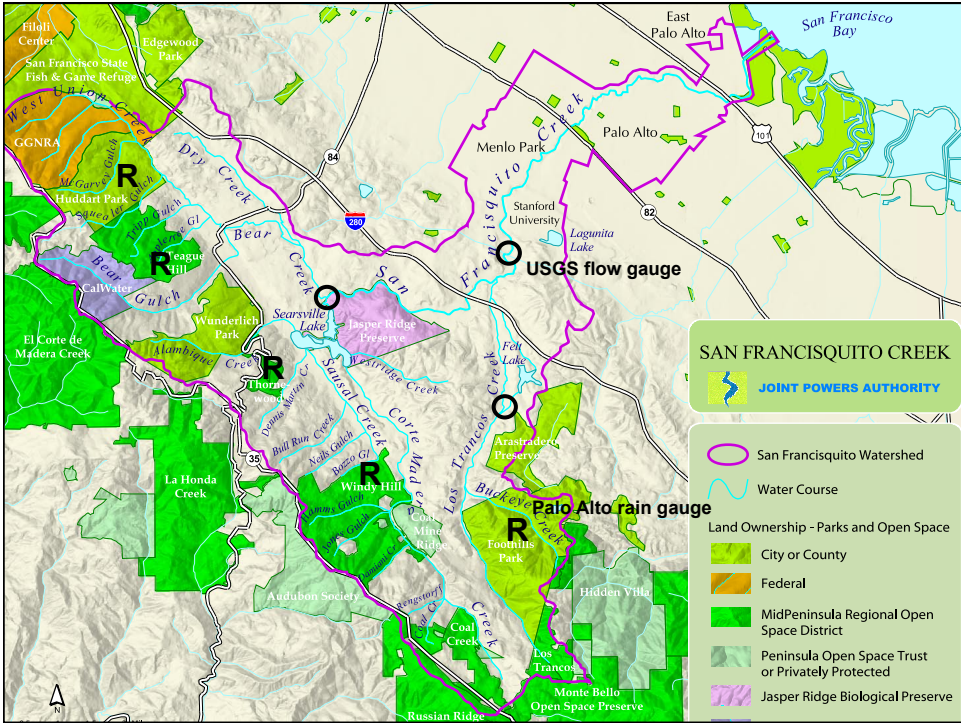
rainfall,
stream flow,
water surface,
saturation

Improve Data Interpretation

to anticipate when
and where creek
will overtop its
banks, and use
existing model to
say where water
is likely to go

Improve Communication

through a new
website and
notification system
with triggers and
advice for residents
and emergency
responders



Other potential opportunities

- Look at the latitude that emergency permits provide regarding short-term work
- Provide as much complementarity as possible between emergency repairs and SFCJPA long-term project

Entities presenting today

- Menlo Park Fire Protection District
- City of Menlo Park
- Santa Clara Valley Water District
- San Mateo County
- Stanford University



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Agenda Item 6:

REGULAR BUSINESS – EXECUTIVE DIRECTOR'S REPORT

- b. Discuss the actions necessary to begin construction of the S.F. Bay-Highway 101 project

**Actions necessary to begin S.F. Bay-Hwy. 101 project construction,
listed by agency that must take action next**

SFCJPA:	Secure local, state and federal permits Get PG&E to complete gas and electrical design and order materials Draft WD-PA-EPA maintenance agreement
Water District:	Work with JPA consultant HDR to complete design Discuss construction sequencing and timing to facilitate local planning Respond to JPA draft of JPA-WD construction funding agreement Negotiate and obtain easements on Palo Alto side
East Palo Alto:	Provide comments on 2 nd draft of JPA-WD-EPA-PA construction management agreement
Palo Alto:	Draft JPA-PA golf course mitigation agreement
TBD:	Negotiate easements with EPA-side private property owner(s)

Permitting the SF Bay-Highway 101 project

Permits Required

- US Army Corps of Engineers 404 Individual Permit (includes Endangered Species Act consultation with USFWS & NMFS)
- Regional Water Quality Control Board 401 Certification
- CA Dept. of Fish and Wildlife Lake & Streambed Alteration Agrmnt.
- Bay Conservation and Development Commission Major Permit

General Schedule

- February 6 – USACE verified wetlands delineation
- March 1 – all permits submitted
- April 1 – agencies deadline to request additional info
- May 31 – 60 day deadline for CDFW, BCDC, RWQQCB draft permits
- June 30 – 90 day deadline for USACE to issue permit

Note: All agencies have mechanisms to “stop the clock”

Permitting the SF Bay-Highway 101 project

Costs

- RWQCB Application Fee – \$59,000
- CDFW 1602 Application Fee – \$4,483
- BCDC Estimated Application Fee – \$36,700
- Total Cost - \$100,183

Of this amount, \$68,352 could come from the remaining amount in the SF Bay-Highway 101 funding agreement. The additional \$31,831 could come from the SFCJPA, which we would seek reimbursement for from our State grant.



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- c. Authorize the Executive Director to sign an Actual Cost Contract with Pacific Gas & Electric that commits the SFCJPA to reimburse PG&E for the net cost of electrical transmission long-lead materials

Key terms of the SFCJPA-PG&E Actual Cost Contract

- JPA will reimburse PG&E for 100% of the actual net cost of light duty steel poles, steel for towers, tower insulators and conductor hardware, estimated at \$80K
- Actual cost will be determined according to the uniform system of accounts prescribed by the CA Public Utilities Commission and will include materials and estimated federal and state taxes
- Upon receipt of materials, PG&E will submit to JPA an itemized invoice for the actual charges to purchase materials with PG&E records for auditing purposes
- Within 60 days of receipt of PG&E's itemized invoice, JPA shall reimburse PG&E for the amount billed



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- d. Review the Fiscal Year 2012-13
Operating Budget mid-year, and
look ahead to Fiscal Year 2013-14

FY 2012-13

- Estimated total revenue: \$550,000
- Estimated total expenses: \$550,000
 - \$2,000 over in Personnel category
 - \$60,000 under in Contract Services category
 - \$250 under in Administrative category

FY 2013-14

- Estimated total revenue: \$641,500
 - \$10K Member Agency increase to \$118K, \$50K from CA
- Estimated total expenses: \$641,500
 - Fully fund Contract Services
 - COLA increase for SFCJPA employees (1st in 4½ years)



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Agenda Item 6:

REGULAR BUSINESS – EXECUTIVE DIRECTOR’S REPORT

e. Adopt the 2013 schedule of regular Board meetings

2013 Regular Board Meeting Schedule	
All meetings are on Thursday, beginning at 4:00 p.m.	
January 24 City of Menlo Park Council Chambers 701 Laurel Street Menlo Park	July 25 City of Menlo Park Council Chambers 701 Laurel Street Menlo Park
February 28 City of East Palo Alto Council Chambers 2415 University Avenue East Palo Alto	August 22 City of East Palo Alto Council Chambers 2415 University Avenue East Palo Alto
March 28 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto	September 26 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto
April 25 City of Menlo Park Council Chambers 701 Laurel Street Menlo Park	October 24 City of Menlo Park Council Chambers 701 Laurel Street Menlo Park
May 23 City of East Palo Alto Council Chambers 2415 University Avenue East Palo Alto	November 21 City of East Palo Alto Council Chambers 2415 University Avenue East Palo Alto
June 27 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto	December 19 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto

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Agenda Item 7:

BOARD MEMBER MATTERS