



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

Notice of Special Meeting of the Board of Directors Finance Committee

Thursday, February 24, 2022

3:30 P.M.

Due to the risk of COVID-19 transmission, this meeting will be held remotely via video/teleconference pursuant to Government Code Section 54953(e) (Assembly Bill 361). Members of the public may observe or participate in this meeting by joining the meeting online through the Zoom link provided below or by joining the meeting with a telephone by dialing the Zoom teleconference number provided below.

You may provide public comment during the meeting: (1) by using the chat function and typing your question or comment, (2) if you are joining online, by selecting the raise your hand function and speaking when called upon, or (3) if you are joining by phone, by pressing*9 to raise your hand and *6 to mute/unmute yourself and to speak. If you experience technical problems with the Zoom meeting, please contact the Clerk of the Board at the phone number or email listed at the bottom of this Agenda.

If you require an accommodation pursuant to the Americans with Disability Act, please contact the Clerk of the Board at the phone number or email listed at the bottom of this Agenda by 10:00 am on the day of the meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83015381465?pwd=NjAwdGNhR3FQdUQ5aVVTUTdLOVNFU>

T09

Meeting ID: 830 1538 1465 Passcode: 911158

Dial In: 1(669)900-6833,,83015381465#,,,,*911158#

Agenda

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF AGENDA: Changes or additions to the agenda.
3. PUBLIC COMMENT: *Individuals may speak on a non-agendized topic for up to three minutes.*

REGULAR BUSINESS

Members of the Public may speak on any agenda item for up to three minutes

4. Discuss Draft FY 2022/2023 Operating Budget
5. ADJOURNMENT

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SFCJPA.ORG



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PLEASE NOTE: Board meeting Agenda and supporting documents related to items on the Agenda can be viewed online by 3:30 p.m. by Wednesday February 24, 2022 at sfcjpa.org -- click on the "Meetings" tab near the top.

FY2022/2023 preliminary
Draft Proposed Budget. For
discussion purposes only.

FY2021/2022 Approved
Budget

REVENUES

Member Contributions (\$397,515 x 5); Upstream of Highway 101 EIR legal Interest	1,985,575	1,686,200
Total Revenues	1,991,075	1,689,700

EXPENSES

Acct.	Description		Amount
Personnel			
1	Executive Director Salary ¹	--	155,000
2	E.D. Transportation Allowance	5,000	5,000
3	Finance & Admin. Mgr./Clerk of the Board (FAM/CB)	--	106,668
4	Senior Project Mgr. (SPM) Salary ²	--	123,480
5	Senior Project Manager (SPM) Salary ²	--	123,480
6	COLA ³	19,450	15,913
7	Employee Benefits	--	254,500
8	Membership Dues	17,000	15,000
9	Payroll Administration/Fees	3,000	3,000
10	Employer Taxes	65,000	62,000
	Subtotal Personnel		864,041
Contract Services			
11	Legal Counsel	--	130,000
12	Auditor	20,000	20,000
13	Project Consultants	80,000	70,000
	Upstream of Hwy. 101 Project expenses	--	231,500
	Reach 2 EIR Addendum	50,000	50,000
	Cap 205	--	160,000
	Reach 1 O&M	70,000	70,000
	Subtotal Contract Services		731,500
Administrative			
14	Computers/Software	7,000	5,000
15	Meeting Supplies	9,500	2,500
16	Travel/Training	8,000	9,000
17	Office Supplies	1,500	1,500
18	Telecommunication	2,000	2,000
19	IT	5,000	4,000
20	Postage	200	100
21	Printing/Design	3,000	1,000
22	Website	1,500	1,500
23	Liability Insurance	17,000	15,000
24	Office Lease	70,000	56,000
25	Utilities		-
26	Office furniture/maintenance	600	800
	Subtotal Administrative	125,300	98,400
General Contingency			
27	General Contingency	35,000	35,000
Total Expenses		1,904,290	1,728,941

¹ Member Contributions include 15% reserves approved by the Board in November 2020. Budgeting for reserves at 15% started with the FY21-22 approved budget. 2022 proposed contributions represent a 17.87% increase.
(FY21/22 contribution) \$337,240

² COLA at 5.5%:Based on SSI and CALPERS 2022 COLA rates. Consumer Price index set to release 2022 rates March 10, 2022