



SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY

Notice of Regular Meeting of the Board of Directors

Thursday, December 21, 2023 - 3:30 P.M.

City of Menlo Park City Council Chambers, 751 Laurel Street, Menlo Park, CA 94025

Members of the Public may speak on any agenda item for up to three minutes

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZlsf-CtqTorG9N6osfuO47Fq7F8HxaD4a8t>

After registering, you will receive a confirmation email containing information about joining the meeting.

1. CALL TO ORDER AND ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MEETING MINUTES: Minutes of November 2, 2023, and November 16, 2023, Special Board Meetings.
4. PUBLIC COMMENT: *Individuals may speak on a non-agendized topic for up to three minutes.*
5. ACTION ITEMS:
 - A. Approval of the calendar year 2024 SFCJPA Regular Board Meeting Calendar
 - B. Consider adoption of resolution of intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors San Francisquito Creek Joint Powers Authority
6. INFORMATION ITEMS:
 - A. Executive Director's Report
7. Board Member Announcements, Information Items, and Requests (Information only)
8. ADJOURNMENT

PLEASE NOTE: Board meeting Agenda and supporting documents can be viewed online

750 Menlo Ave. Suite 250. Menlo Park, CA 94025
SFCJPA.ORG



SAN FRANCISQUITO CREEK
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no later than 3:30 p.m. on Monday, December 18, 2023, at sfcjpa.org -- click on the "Meetings" tab near the top. The Board Meeting package will be emailed to those on our Board Meeting distribution list prior to the Board meeting date. Contact SFCJPA Board Clerk, Miyko Harris-Parker at MHParker@sfcjpa.org if you are not on this list and would like to be added.

San Francisquito Creek Joint Powers Authority
December 21, 2023, Regular Meeting of the Board
Agenda Item 3
November 2, 2023, Special Board Meeting Minutes
DRAFT

Director Combs called the meeting to order at 1:04 p.m., at the City of Menlo Park Council Chambers, Menlo Park, CA. This meeting was conducted as a hybrid meeting with all attending members of the Board in person and other meeting attendees participating either in person or virtually via streaming video/ teleconference call.

Public input was solicited on each item and all public comments received are noted herein.

1) ROLL CALL

Members Present: Director Drew Combs, City of Menlo Park
Director Ruben Abrica, City of East Palo Alto
Director Rebecca Eisenberg, Santa Clara Valley Water District (Valley Water)
(Not present at roll call)

Members Absent: Director Greer Stone, City of Palo Alto
Director Dave Pine, San Mateo County Flood and Sea Level Rise Resiliency
District (OneShoreline)

Alternates Present: Director Lydia Kou, City of Palo Alto

SFCJPA Staff Present: Margaret Bruce, Executive Director (In person)
Miyko Harris-Parker, Staff (In person)
Tess Byler, Staff (In person)
Kevin Murray (Via Zoom)

Legal Present: Lori Liu (In Person)

2) APPROVAL OF AGENDA

ACTION: Motion and second Abrica/(Kou) to approve the agenda, passed 3-0.

Roll call vote:
Director Combs Aye
Director Abrica Aye
Director Kou Aye

Director Eisenberg was not present at the time of vote.
Director Pine and Director Stone not present.

3) APPROVAL OF MEETING MINUTES: September 28, 2023, Regular Board Meeting Minutes and September 28, 2023, Special Closed Session Meeting Minutes

ACTION: Motion and second (Combs/Abrica) to approve the September 28, 2023, Regular Board meeting and September 28, Special Closed Session Meeting minutes passed 3-0.

Roll call vote:
Director Combs Aye
Director Abrica Aye
Director Kou Aye

Director Eisenberg was not present at the time of vote.
Director Pine and Director Stone not present.

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4) PUBLIC COMMENT

Hamilton Hitchings commented on the Newell Bridge project delay and sediment build up at Hwy 101.

Director Eisenberg arrived at 1:08 pm.

5) GUEST PRESENTATION: Representatives from CalTrain provide an update on the status of and plans for their San Francisquito Creek Bank Stabilization Project.

Robert Barnard, Deputy Chief, Rail Design & Construction, Navi Dhaliwal, Government & Community Affairs Officer Mike Boomsma, Project Manager for Stabilization Project from Cal Train provided an update on CalTrans San Francisquito Creek Bank Stabilization Project.

Public Comment:

Hamilton Hitchings commented on concerns of CalTrain waiting to do stabilization work and material from that work falling into the creek and causing impediments.

Thomas Rindfleisch commented that a diagram of what the creek cross-section would look like under the bridge if the desired long-term project is implemented is missing.

Director Eisenberg commented on water velocity, Stanford's involvement with the project, and questioned why the permit was rejected. Deputy Chief Barnard explained that the stream velocity has to do with the velocity at the bank encasement so there is not areas of high velocity and low velocity. Project Manager Boomsma explained that Stanford's participation was sought because the project improvements go to Stanford's property. Project Manager Boomsma stated that Stanford did not comment or amendments to project design. Deputy Chief Barnard clarified that permit was not rejected but that the Army Corps of Engineers determined that it was necessary to seek approval of the State Historic Preservation Board regarding historic preservation issues related to the bridge and El Palo Alto tree.

Director Abrica questioned who gives CalTrain permission to do emergency work, how CalTrain can proceed with emergency work if permits have not been granted for the project work to proceed and why the work has wait for an emergency and what prevents CalTrain from doing preventative Deputy Chief Barnard explained that CalTrain considers an emergency to be imminent threat to people/property and that the CalTrain board delegated the authority to move on an emergency to the CalTrain Executive Director.

Executive Director Bruce commented that SFCJPA has had similar conversations with CalTrans regarding restrictions due to definitions of imminent danger.

Director Kou asked what the Army Corp of Engineers Section 404 permit entails, what implementation of temporary stabilization would look like and what the cross-section under the bridge would look like. Deputy Chief Barnard explained that the 404 permit addresses hydraulic issues and that temporary stabilization would include the installation of super sacs filled with river rock. Project Manager Boomsma shared an of the cross-section and explained that the creek bank will be excavated back to reduce the slope of the bank from a nearly vertical condition to a 2:1 condition making the creek higher in upper elevations for better capacity.

Public Comment reopened: Hamilton Hitchings requested visuals of the before/after, pros/cons and risks of the design be made available.

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Trish Mulvey asked what the status and plans are to get the Army Corps of Engineers the information from the State Historic Resources Review Board and commented that it should be explored if an emergency can be done on the standpoint of protecting sensitive species.

Thomas Rindfleisch concurred with Director Abrica's observations and comments and commented on the importance of having equipment in place prior to an emergency event.

Director Combs thanked CalTrans for the presentation and commented that the SFCJPA has no jurisdiction or authority over CalTrans project.

Community and Affairs officer Dhaliwal provided assurance that CalTrans has been working closely with permitting agencies and working collaboratively to meet the standards and protocols that the Army Corps of Engineers has established.

6) ACTION ITEM

Board Protocol for Disruptive "Zoombombing" Incidents. Discussion and consider possible action.

ACTION: Motion and second (Combs/Eisenberg) direct staff to explore investing in upgrading the video platform to webinar platform and explore written rules/guidelines to exercise discretion with warning, muting and removal of individuals disrupting meetings approved 4-0.

Roll call vote:

Director Combs Aye

Director Eisenberg Aye

Director Abrica Aye

Director Kou Aye

Director Pine and Director Stone not present.

SFCJPA Legal representative, Lori Liu, provided legal insight on Board protocol for disruptive Zoombombing.

7) INFORMATION ITEMS

Budget/Finance – year-to-date expenditures report

Executive Director Bruce presented the current year-to-date expenditures report.

Executive Director's Report

Executive Director Margaret Bruce presented the Executive Director's report.

8) Board Member Announcements, Information Items, and Requests (Information only)

None.

9) ADJOURNMENT

Adjourned at 3:15 pm.

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.

San Francisquito Creek Joint Powers Authority
December 21, 2023, Regular Meeting of the Board
Agenda Item 3
November 16, 2023, Special Board Meeting Minutes
DRAFT

Director Combs called the meeting to order at 3:30 p.m., at the City of Palo Alto Council Chambers, Palo Alto, CA. This meeting was conducted as a hybrid meeting with all attending members of the Board in person and other meeting attendees participating either in person or virtually via streaming video/ teleconference call.

Public input was solicited on each item and all public comments received are noted herein.

1) ROLL CALL

Members Present: Director Drew Combs, City of Menlo Park
Director Dave Pine, San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline)
Director Greer Stone, City of Palo Alto

Members Absent: Director Ruben Abrica, City of East Palo Alto
Director Rebecca Eisenberg, Santa Clara Valley Water District (Valley Water)

SFCJPA Staff Present: Margaret Bruce, Executive Director (In person)
Miyko Harris-Parker, Staff (In person)
Tess Byler, Staff (In person)
Kevin Murray (In person)

Legal Present: Lori Liu (In Person)

2) APPROVAL OF AGENDA

ACTION: Motion and second (Stone/Combs) to approve the agenda, passed 3-0.

Roll call vote:
Director Combs Aye
Director Pine Aye
Director Stone Aye

Director Abrica and Director Eisenberg not present.

3) PUBLIC COMMENT

None.

4) SPECIAL PRESENTATION - REACH 2 HYDRAULIC REVIEW: Schaaf & Wheeler, Hydraulic Model Independent Evaluation of HEC-RAS model and evaluation of December 2022 storm and flooding.

Chuck Anderson, Justin Maynard, and Cameo Tsui of Schaaf & Wheeler Consulting Engineers presented the results of the Reach 2 hydraulic model, independent evaluation of HEC-RAS model and evaluation of the December 2022 storm and flooding.

Public Comment: Bruce Mcall commented that there was not a recommendation made regarding the removal of sediment and requested that a recommendation on sediment removal be made.

Jim Wiley, commented on the creek backflow and the need to decrease backflow rather than adding backflow into the channel.

Thomas Rindfliesch thanked Schaaf & Wheeler for the presentation and questioned how accurate the model of the creek is, and if there is a confidence rating curve now at the USGS gauge and is

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the model able to produce a mapping between that flow and the water service elevation at the Pope Chaucer Bridge.

A written comment from Hamilton Hitchings was read by Clerk Harris-Parker. Mr. Hitchings was not present at the meeting. Hamilton Hitchings requested that the full report be made available along with the error range for the models, the updated HEC-RAS Model, and Valley Water's recent cross-sections of the creek that measures capacity, and questioned why the USGS decided to revise their estimated creek flow down twice, if the full cross section of the creek was taken or just the depth, what the primary contributors to the variation between the model and actual flows are. Mr. Hamilton thank Director Abrica for his comments at the previous Board.

Chuck Anderson stated that Schaaf & Wheeler would not comment on what to do as it was not why the firm was hired and commented that the USGS gauge numbers +/- 25% occurs because of the uncertainty in each flow, ground elevations, and measurement. Mr. Anderson explained that LiDAR image survey from 2020 was used, that the Valley Water cross sections are public documents and could be made available.

Director Stone asked how frequently the rating curves change. Mr. Anderson stated that there have been three rating curve changes since 1998.

Public Comment reopened: Trish Mulvey reminded everyone that the Palo Alto storm drain system was designed to handle a ten-year event and there are no plans to make changes to that system.

Thomas Rindfleisch asked if the HEC-RAS model will be available to the public and commented that is essential to provide equal protection to all residents.

Sr. Project Manager Kevin Murray responded saying that the staff would check with Valley Water on the release of HEC-RASs model to the public.

5) INFORMATION ITEMS:

Revised Conflict of Interest Code Update

SFCJPA legal representative Lori Liu provided an update on the agency's revised Conflict of Interest Code.

Executive Director's Report

Executive Director Bruce presented the Executive Director's report.

6) Board Member Announcements, Information Items, and Requests (Information only)

None.

7) ADJOURNMENT

Adjourned at 4:54 pm.

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.

Agenda Item 5. B. - CALPERS SSI update

Background

San Francisquito Creek Joint Powers Authority does not have an active Section 218 Agreement to provide Social Security and Medicare coverage to employees who are members of a retirement system. The State Social Security Administration (SSA) office recommended that the agency resolve this issue to prevent erroneous Social Security and Medicare withholding and reporting that could result in penalties and interest from the IRS. This error could also result in the loss of future Social Security benefits to employees. The SFCJPA began the Section 218 process in 2021. With unanimous votes of the Board at the February 25, 2021, and September 23, 2021, Regular meetings of the Board the SSI process was approved.

Discussion

The SFCJPA has been contributing to SSI and Medicare coverage to employees who are members of the CALPERS retirement system since February 12, 2004. In the past few years CALPERS and SSI have been doing audits of accounts to ensure that agencies that have employees who contribute to SSI and to a retirement system have a Section 218 agreement in place.

A Section 218 Agreement is a voluntary agreement under Section 218 of the Social Security Act between a state and the Social Security Administration (SSA) to provide Social Security and Medicare coverage to state and local government employees.

In its role as California's designated SSSA, CalPERS is primarily responsible for administering Section 218 Agreements for all California public agencies. CalPERS's other responsibilities in that role include processing agreement modifications, educating employers about Social Security and Medicare coverage, and collecting and reporting coverage information to the SSSA through the annual information request (AIR).

The SSSA/CALPERS amended agreements are being presented today for Board approval. These agreements are SSSA agreements and cannot be edited. SFCJPA legal has reviewed them.



EXHIBIT

California
Public Employees' Retirement System



AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
Board of Directors
San Francisco Creek Joint Powers Authority**



The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective February 12, 2004, and witnessed January 22, 2004, which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 10 are hereby stricken from said contract as executed effective February 12, 2004, and hereby replaced by the following paragraphs numbered 1 through 12 inclusive:
 1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members and age 62 for new local miscellaneous members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after February 12, 2004, making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Employees other than local safety members (herein referred to as local miscellaneous members);

5. Any exclusion(s) shall remain in effect until such time as the Public Employees' Retirement System determines that continuing said exclusion(s) would risk a finding of non-compliance with any federal tax laws or regulations. If such a determination is contemplated, the Public Employees' Retirement System will meet with the Public Agency to discuss the matter and coordinate any required changes or amendments to the contract.

In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:

a. SAFETY EMPLOYEES.

6. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member shall be determined in accordance with Section 21354 of said Retirement Law subject to the reduction provided therein for Federal Social Security (2% at age 55 Modified).
7. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Supplemental to Federal Social Security).
8. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 20938 (Limit Prior Service to Members Employed on Contract Date).
9. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members of said Retirement System.
10. Public Agency shall also contribute to said Retirement System as follows:
 - a. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.

- b. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
11. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
 12. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BOARD OF DIRECTORS
SAN FRANCISQUITO CREEK JOINT
POWERS AUTHORITY

BY _____
MELODY BENAVIDES, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk

PLEASE DO NOT SIGN "EXHIBIT ONLY"

PLEASE DO NOT SIGN "EXHIBIT ONLY"



Certification of Governing Body's Action

I hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the _____ of the
(governing body)

_____ of the
(public agency)

on _____.
(date)

Clerk/Secretary

Title



Certification of Compliance with Government Code Section 7507

I hereby certify that in accordance with Government Code section 7507, the future annual costs as determined by the California Public Employees' Retirement System for the increase or change in retirement benefit(s) have been made public at a public meeting of the _____ of the _____
(governing body) (public agency)

on _____ which is at least two weeks prior to the adoption of the Resolution /
(date)

Ordinance. Adoption of the retirement benefit increase or change will not be placed on the consent calendar.

Clerk/Secretary

Title

Date _____

**RESOLUTION OF INTENTION
TO APPROVE AN AMENDMENT TO CONTRACT
BETWEEN THE
BOARD OF ADMINISTRATION
CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
AND THE
BOARD OF DIRECTORS
SAN FRANCISQUITO CREEK JOINT POWERS AUTHORITY**

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and

WHEREAS, the following is a statement of the proposed change:

To provide 2% @ 55 Modified formula from (2% @ 55 Full formula) and 2% @ 62 Supplemental formula from (2% @ 62 Full formula) for local miscellaneous members.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the above agency does hereby give notice of intention to approve an amendment to the contract between said public agency and the Board of Administration of the Public Employees' Retirement System, a copy of said amendment being attached hereto, as an "Exhibit" and by this reference made a part hereof.

By: _____
Presiding Officer

Title

Date adopted and approved
(Amendment)
CON-302

Draft 2024 Board Meeting Schedule

Regular Board of Directors Meetings

Meetings are held monthly on the Fourth Thursday (Nov & Dec on 3rd Thursday due to holidays) of the month at 3:30 p.m. If the designated location becomes unavailable, another meeting room in the designated city or one of the alternate city council chambers or meeting rooms may be used.

**January 25, 2024
City of East Palo Alto
Council Chambers
2415 University Ave
Palo Alto, CA 94301**

**February 22, 2024
City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

OR

**City of Palo Alto
Council Chambers
250 Hamilton Ave
Palo Alto, CA 94301**

**March 28, 2024
City of Palo Alto
Council Chambers
250 Hamilton Ave
Palo Alto, CA 94301**

**April 25, 2024
City of East Palo Alto
Council Chambers
2415 University Ave
East Palo Alto, CA 94303**

OR

**City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

**May 23, 2024
City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

**June 27, 2024
City of Palo Alto
Council Chambers
250 Hamilton Ave
Palo Alto, CA 94301**

**July 27, 2023
(Board recess. No meeting)**

**August 22, 2024
City of East Palo Alto
Council Chambers
2415 University Ave
East Palo Alto, CA 94303**

OR

**City of Palo Alto
Council Chambers
250 Hamilton Ave
Palo Alto, CA 94301**

**September 26, 2024
City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

**October 24, 2024
City of Palo Alto
Council Chambers
250 Hamilton Ave
Palo Alto, CA 94301**

**November 21, 2024
City of East Palo
Council Chambers
2415 University Ave
East Palo Alto, CA 94301**

**December 19, 2024
City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

OR

**City of Menlo Park
Council Chambers
751 Laurel Street
Menlo Park, CA 94025**

Executive Director's Report, December 21, 2023

Channel Hydrology/Hydraulics Review -

SFCJPA staff and public works staff from our members have reviewed and provided comments and questions on Schaaf & Wheeler's Draft Technical Memo. The Schaaf & Wheeler team are reviewing our input and will provide a final product taking into consideration our questions or requests for clarification.

The findings of the Valley Water and subsequent Schaaf & Wheeler analyses indicate that:

- There is approximately 25% less capacity in the channel than previously thought (confirmed by USGS as well as our hydraulic modeling subject matter experts).
- The December 31, 2022, storm and flood provided new information about how the creek behaves when it is already bank-full. The 2022 storms were different than what occurred during the 1998 flood – which was the only flow in recorded history that was larger than the 2022 event. There are more data collection tools in the watershed than were present in 1998. We now have a clearer picture of what is necessary to reduce risk and what actions might simply transfer risk to other locations. We will incorporate this new knowledge into revised project designs.
- Each major storm and flooding event has unique characteristics. The New Year's Eve storm resulted in high flows creating a strong 'first flush' of the creek channel. The creek rose uniformly along its length, rather than in a sudden surge as occurred in 1998, overwhelming the Pope-Chaucer bridge. This combination - carrying the debris of a first flush, and the bank-full flow over the length of the creek - resulted in nearly simultaneous over-banking in multiple locations, both upstream, and downstream of the Pope-Chaucer bridge.
- Updated storm frequency evaluation determined that the New Year's Eve storm was an approximate 30-year event.
- The model is very sensitive to changes in channel roughness (vegetation and/or debris) and lateral structures ('lateral structures' are surveyed embankment elevations – these can be natural or constructed features such as a floodwalls, levees or spillways. These measured physical features are used to connect the 1-D model to the 2-D flow area). Changes observed in the model are within the standard model error range.
- The recalibrated HEC-RAS model is an appropriate tool for the basis of design for watershed scale actions if freeboard is incorporated into designs to account for model sensitivity to roughness and lateral structures described above. ('Freeboard' is the extra margin of capacity built into project designs.)

San Francisquito Creek Joint Powers Authority
 December 21, 2023, Special Board Meeting, Executive Director’s Report

At the November 16, 2023, board meeting, we told the board we would provide a roadmap for our path forward. Below is a flow diagram generally describing planned actions and the steps by which we envision this process moving forward. The description of action steps and timeline will continue to be updated and refined as the project team evaluates options.

Action	Now	Feb '24	Apr '24	June '24	Aug '24	Oct '24	Dec '24	Jan '25
Schaaf & Wheeler Report finalized.								
Meet with Army Corps of Engineers on new hydraulics and outline path to restart Reach 2 project work.								
Reach 2 project team to review EIR’s final 17 alternatives, consider new options and select a set of viable alternatives for further evaluation.								
Develop SOW, retain consulting support								
Consultant to provide conceptual designs and cost estimates for select options								
SFCJPA members review and confirm &/or eliminate some options, with Board input and approval (estimated by May 2024 Board Meeting) <i>Public Input</i>								
NOP for Supplemental Environmental Impact Report with a preferred alternative. <i>Public Input</i>								
Existing conditions updated and Supplemental EIR for preferred alternative. <i>Public Input</i>								

Project Updates: Reach 2 -

Two of the current project components will be pursued now, concurrent with the process described above: the Newell Road Bridge replacement, and channel widening.

Newell Road Bridge -The City of Palo Alto's planned schedule for Newell Bridge construction is still expected to be in 2024.

Channel Widening/CAP-205 – On December 7, 2023, we met with the USACE project team to brief them on the Schaaf & Wheeler report and findings. We have made a formal request to re-start their project work, which has been on pause pending the outcome of the Schaaf & Wheeler analysis. The USACE project team will need to review the updated hydraulic model, and re-calculate impacts, benefits, and their economic analysis. They do not yet know how long the USACE process will take but will work with the USACE team to expedite however possible.

Top-of-Bank – Valley Water's survey work - and related access agreements to support the early design work of this Reach 2 project component - is still underway. Other aspects of top-of-bank design work are on pause, pending potential design adjustments.

Pope-Chaucer Bridge – The bridge design work is on pause at ~95%. No further work is scheduled, pending potential design adjustments.

Project Updates: SAFER Bay Project -

Programmatic-level CEQA evaluations for the entire SAFER Bay project, and project-level evaluations for the segment of the East Palo Alto shoreline are underway and making progress as planned.

The SAFER Bay project is coordinating with other San Francisco Bay Area resiliency projects on a significant funding opportunity. We will be able to share more about this in the spring when we will know one way or another about the success of our proposal.

Ongoing Winter Preparedness -

The Multi-Agency Coordinating Committee – The MAC met in early December. The group – comprised of public safety, public works, and watershed subject matter experts - participated in a table-top exercise designed to systematically review the action steps, roles and responsibilities, and key areas of coordination among members in response to a winter storm emergency. The exercise reinforced the value of having shared and sharable resources, common tools and systems, and consistent messaging.

2023 Year in Review – A few highlights

- New Year's storms and their aftermath: acting as watershed subject matter expert for our local public safety responders, channel survey, model evaluation, and continued assessment of project designs, vegetation management, etc.
- Newell Bridge regulatory permitting – on track for 2024 construction
- \$4.8M SFBRA grant award to SAFER Bay Project
- SAFER Bay Project CEQA progress – biological and other studies progressing as planned.
- Collaboration and coordination with many community organizations, agencies, and stakeholders
- Several Reach 2 and SAFER Bay Project Tours for elected and agency leaders.
- SFCJPA Members Agreement Update finalization.
- The SAFER Bay Project being featured at the Coastal Resiliency Conference, and the California Climate Adaptation Forum.
- Outreach and advocacy to our state and federal representatives.



Artificial bodies of water, modern



SAN FRANCISQUITO CREEK

JOINT POWERS AUTHORITY

Regular Meeting of the Board of Directors

December 21, 2023





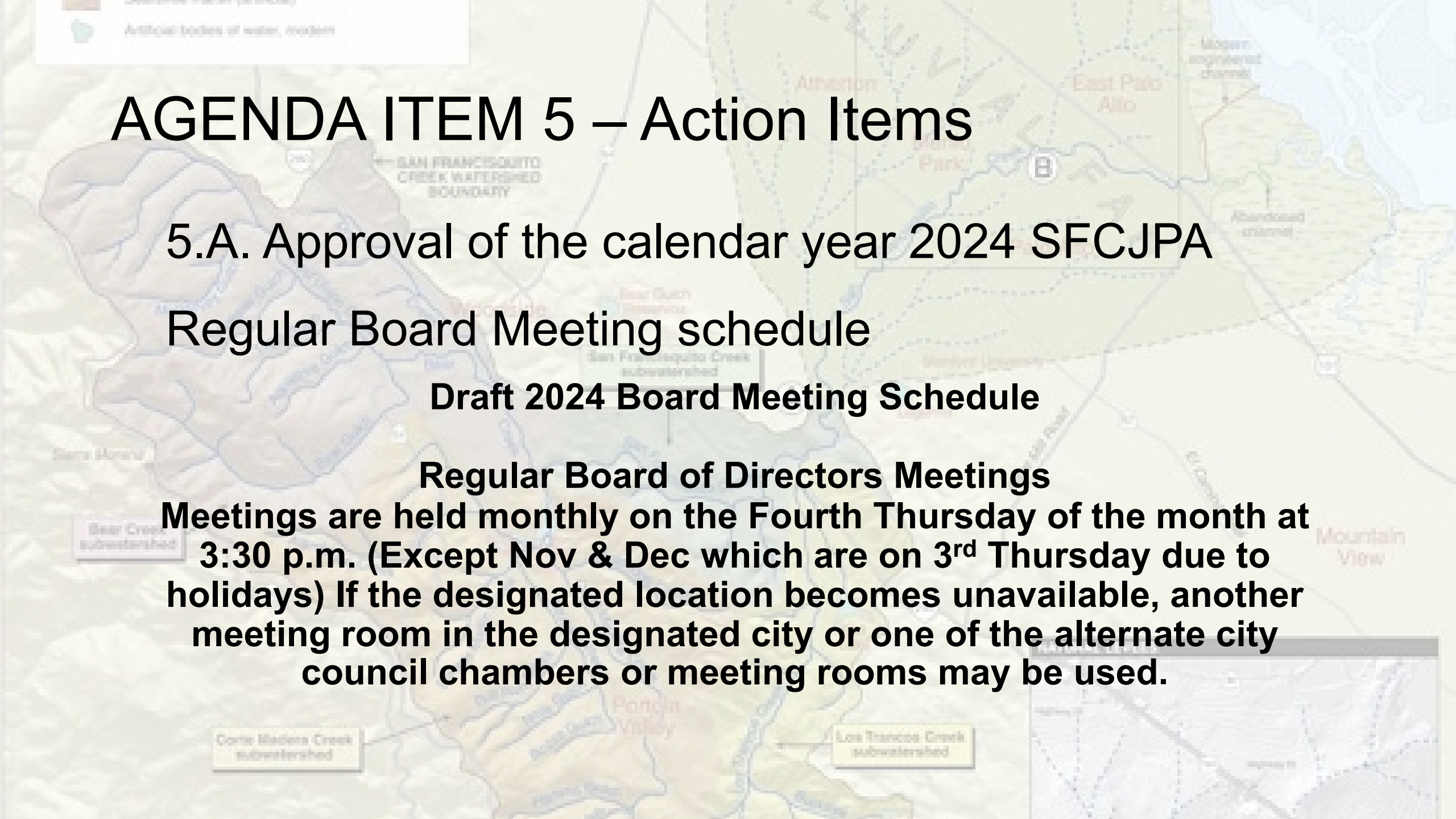
AGENDA

Members of the Public may speak on any agenda item for up to three minutes

1. ROLL CALL
2. APPROVAL OF AGENDA: Changes or additions to the agenda.
3. Approval of Draft Minutes: Special Board meetings November 2 and November 16, 2023
4. PUBLIC COMMENT: Individuals may speak on a non-agendized topic for up to three minutes on a topic within the SFCJPA's jurisdiction.

Members of the public speaking in person should submit a speaker card to the Clerk of the Board, indicating which agenda item or items they wish to speak about, in order to be recognized. When the agenda item is called, please stand at the podium and speak clearly.

Members of the public speaking via video conference should raise their hand, indicating their desire to ask a question or comment. They will be recognized by the Clerk of the Board and once unmuted and recognized, please speak clearly.

A map of the San Francisco Bay Area showing various watersheds and subwatersheds. The map includes labels for 'SAN FRANCISCO CREEK WATERSHED BOUNDARY', 'Bear Gulch Reservoir', 'San Francisco Creek subwatershed', 'Bear Creek subwatershed', 'Corte Madera Creek subwatershed', 'Pardon Valley', and 'Los Trancos Creek subwatershed'. Other geographical features like 'Alhambra', 'East Palo Alto', 'Mountain View', and 'Abandoned channel' are also visible. A legend in the top left corner indicates 'Artificial bodies of water, modern'.

AGENDA ITEM 5 – Action Items

5.A. Approval of the calendar year 2024 SFCJPA

Regular Board Meeting schedule

Draft 2024 Board Meeting Schedule

Regular Board of Directors Meetings

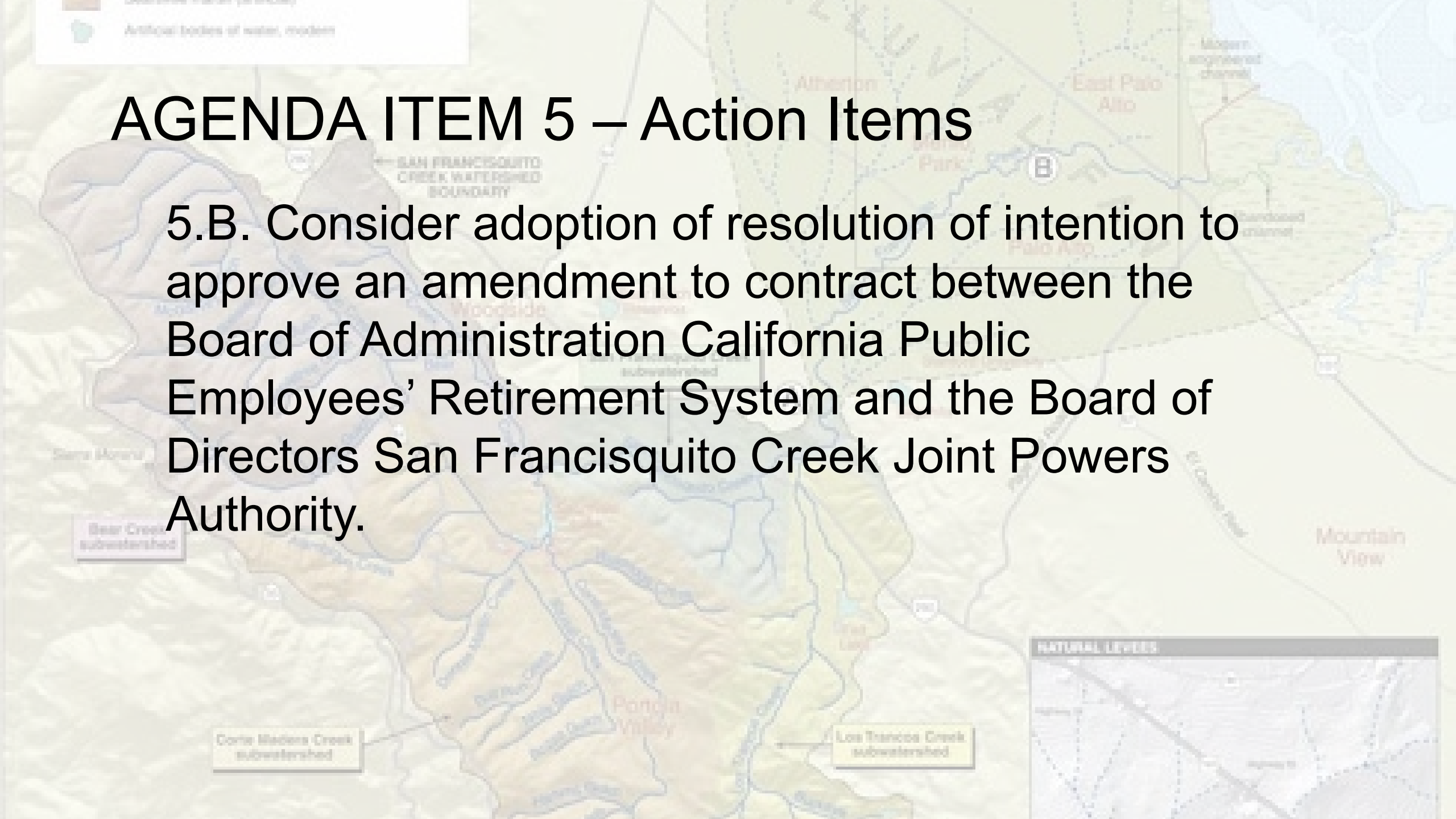
Meetings are held monthly on the Fourth Thursday of the month at 3:30 p.m. (Except Nov & Dec which are on 3rd Thursday due to holidays) If the designated location becomes unavailable, another meeting room in the designated city or one of the alternate city council chambers or meeting rooms may be used.

Draft 2024 Board Meeting Schedule

<p>January 25, 2024 City of East Palo Alto Council Chambers 2415 University Ave East Palo Alto, CA 94303</p> <p>OR</p> <p>City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto, CA 94301</p>	<p>February 22, 2024 City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>	<p>March 28, 2024 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto, CA 94301</p>
<p>April 25, 2024 City of East Palo Alto Council Chambers 2415 University Ave East Palo Alto, CA 94303</p> <p>OR</p> <p>City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>	<p>May 23, 2024 City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>	<p>June 27, 2024 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto, CA 94301</p>

Draft 2024 Board Meeting Schedule

<p>July 27, 2023 Board Recess No Regular Board Meeting</p>	<p>August 22, 2024 City of East Palo Alto Council Chambers 2415 University Ave East Palo Alto, CA 94303 OR City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto, CA 94301</p>	<p>September 26, 2024 City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>
<p>October 24, 2024 City of Palo Alto Council Chambers 250 Hamilton Ave Palo Alto, CA 94301</p>	<p>November 21, 2024 City of East Palo Alto Council Chambers 2415 University Ave East Palo Alto, CA 94303 OR City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>	<p>December 19, 2024 City of Menlo Park Council Chambers 751 Laurel Street Menlo Park, CA 94025</p>

A map of the San Francisco Bay Area showing various watersheds and creeks. The map is color-coded by watershed: Bear Creek (purple), Corte Madera Creek (green), Portola Valley (orange), Los Trancos Creek (yellow), and San Francisco Creek (blue). It also shows the San Francisco Creek Watershed Boundary, modern engineered channels, and subwatersheds. A legend in the top left corner identifies 'Artificial bodies of water, modern'. A 'NATURAL LEVELS' inset map is in the bottom right.

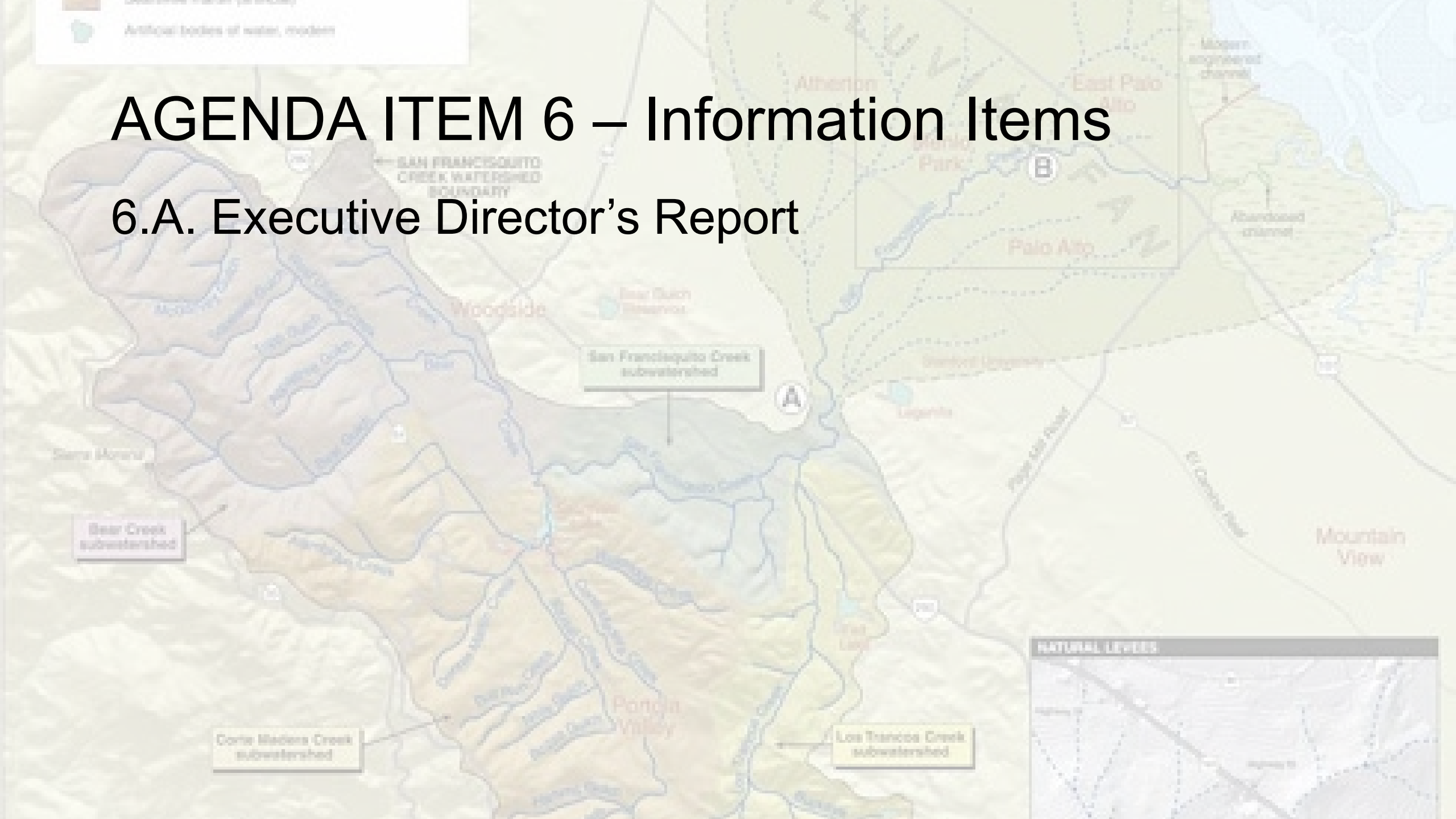
AGENDA ITEM 5 – Action Items

5.B. Consider adoption of resolution of intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Directors San Francisco Creek Joint Powers Authority.

Artificial bodies of water, modern

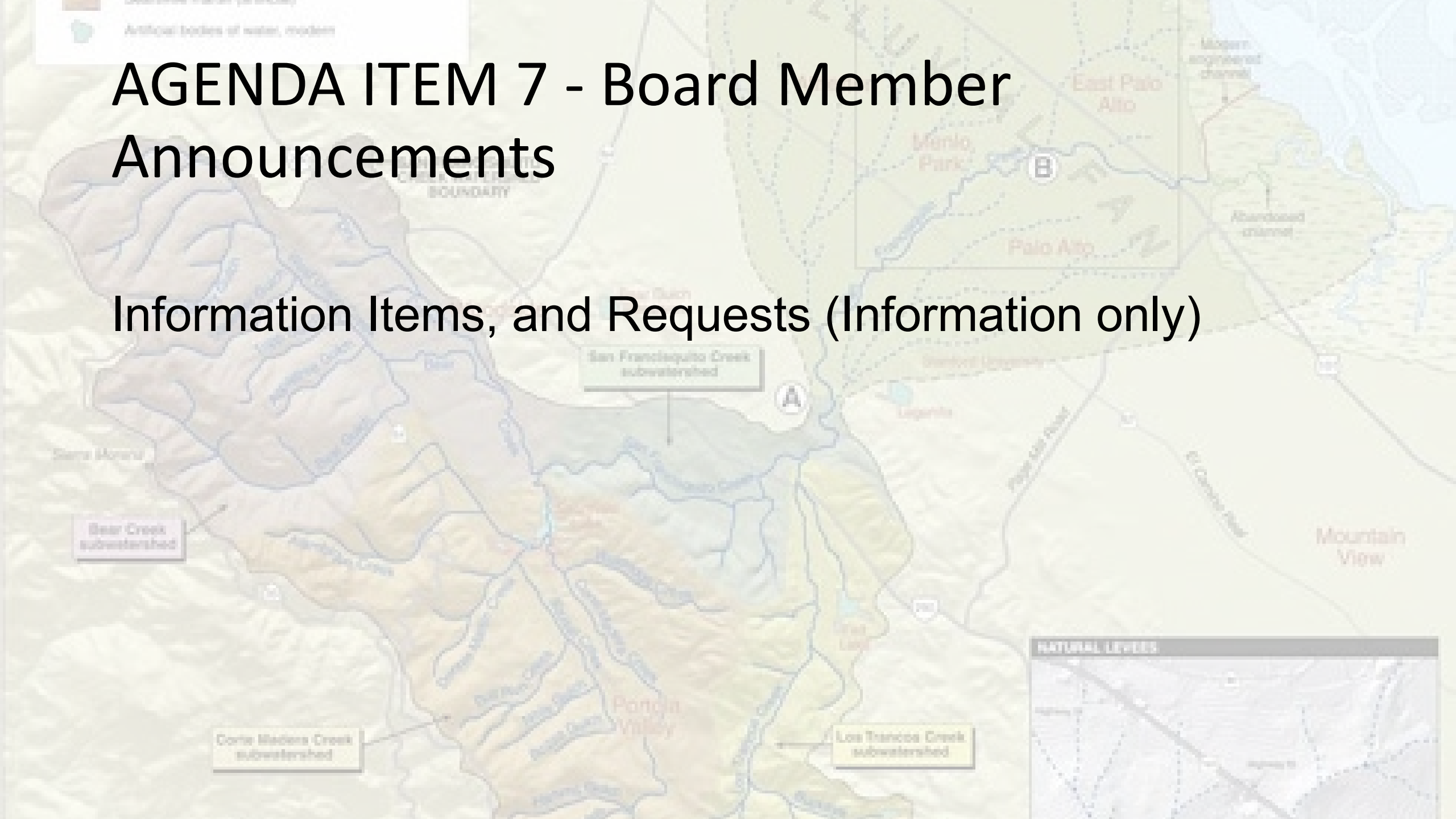
AGENDA ITEM 6 – Information Items

6.A. Executive Director's Report



AGENDA ITEM 7 - Board Member Announcements

Information Items, and Requests (Information only)



Agenda Item 8

ADJOURNMENT

**On behalf of the SFCJPA staff,
Happy Holidays**



Photo Credit: Mark Dinan.
December 10, 2023