

MINUTES
SAN FRANCISQUITO CREEK
JOINT POWERS AUTHORITY BOARD
03 March 2007

Chairperson Zlotnick called the meeting to order at 6:07 p.m. at the City of Palo Alto Council Chambers, 250 Hamilton Ave Palo Alto, California.

1) **ROLL CALL**

Members Present: Chairperson Zlotnick, Santa Clara Valley Water District
Director Mossar, City of Palo Alto
Director Robinson, City of Menlo Park
Director Gordon, San Mateo County Flood Control District
Members Absent: Director Abrica, City of East Palo Alto
Alternate Present: Peter Drekmeier, City of Palo Alto (present in audience only)

Associate Members: Pam Sturner, Watershed Council
Michael Fox, Stanford

JPA Staff Present: Cynthia D'Agosta, Executive Director (ED)
Kevin Murray, Staff
Miyko Harris-Parker, Staff

General Counsel Present: Greg Stepanicich

Others Present: Kevin Harper, CPA, SFJPA consultant; Art Kraemer, Palo Alto resident; Mary & John Schaefer, Palo Alto Residents; Joe Teresi, City of Palo Alto; Anne Stillman, San Mateo County Flood Control District, Trish Mulvey; Palo Alto resident; Jason Christie, Santa Clara Valley Water District; Jeff Shore, Palo Alto Resident

2) **FEBRUARY 24, 2007 STRATEGIC PLANNING SESSION SUMMARY (no approval)**

Board unanimously accepted strategic planning session summary.

3) **APPROVAL OF AGENDA**

Agenda approved 4-0

4) **CONSENT CALENDAR**

None

5) **PUBLIC COMMENT**

None

6) **REGULAR BUSINESS –**

- a) Report out from Closed session – Executive Director Personnel Evaluation
- b) FY 05/06 Year end Financial Report – Acceptance
- c) FY 06/07 2nd Quarterly report
- d) Project updates
- e) Report on Corps Project – FY 2007 funding status

Report out from closed session – Executive Director Personnel Evaluation

The Board reported on the closed session discussing the Annual Personnel Evaluation of Executive Director Cynthia D'Agosta. Director Mossar stated that the closed session evaluation was a conclusion of the FY05/06-performance evaluation for the ED, and that based on performance and a list of accomplishments presented to the Board, she would move to award the ED a bonus in the amount of \$3,000 for the performance evaluation. Director Gordon seconded the motion. Motion approved 4-0.

FY 05/06 Year end Financial Report – Acceptance

Director Robinson introduced the presentation of the FY 05/06 Financial Reports. Director Robinson stated that he and Director Abrica, whom make up the Finance committee, had met with JPA staff and reviewed the Financial Reports. Director Robinson stated that the Finance Committee wants to see the project continue and that as a group the Board needs to find a way to provide more funding for the agency & project. Chairperson Zlotnick clarified that the agency is not running out of money “today”, but that there is a need to adjust the budget for the future. Director Robinson agreed with the Chairs comments but stressed that something needed to be done soon. Director Mossar asked Mr. Harper, SFCJPA auditor, to provide his comments on the reports.

Mr. Harper stated that the agency is not in immediate danger, but that the trend is indeed negative. Mr. Harper

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continued to say that while the agency has done a good job keeping membership cost flat expenses have continued to increase. Mr. Harper also pointed out to the Board that the FY05/06 reports differed from the previous reports because they highlight the COE project funding. He continued saying that in previous FY reports there have been consistent reportable conditions that needed to be addressed. This year those conditions were eliminated with the hiring of the Finance Officer and the procedures she has put in place with ED. Chairperson Zlotnick clarified that a major reason the agency was able to keep membership dues from increasing in the past, was due to Grant funding that is now gone.

The Board Accepted the FY 05/06 Year End Financial Reports 4-0.

FY 06/07 2nd Quarterly report

ED presented the second quarterly report for FY2006/2007 to the Board. Director Gordon stated that it would be helpful to have the year to date figures on the quarterly reports. Report accepted 4-0.

Project updates

The Board was presented a written document detailing updates on current projects. Director Mossar requested more information on the Highway 101 project status. ED stated that she has been informed that the Highway 101 project is not far enough along such that the JPA would need to be consulted. ED stated that she just received in the mail the project summary report from the SMCovTA project manager. Director Mossar questioned if there was recognition of the importance of the JPA participating in the project. ED stated that she has spoken to several individuals on the project team and they all acknowledged the importance of the JPA's input in the project and they have also stated the importance of sharing the environmental work that each agency has to do. Director Mossar stated that she appreciated the update and said that it would be helpful to provide this information to the Palo Alto City Council, as they are extremely interested in the 101 project. ED stated that the SMCovTA representatives informed her that the 101 project was included in the recently passed transportation bond request.

Report on Corps Project – FY 2007 funding status

ED presented a written update on the FY 2007 and FY 2008 funding status for the Corp project. ED stated that the San Francisco District of the Army Corp received \$300,000 for the FY2007 project budget, but that the money will not be available until May. ED stated that the FY2008 request was sent through the SCVWD as in previous years.

7) **CLIP FILE – RECENT ARTICLES / PUBLICATIONS RELATED TO THE CREEK**

ED presented the clip file of recent articles and publications to the Board.

8) **BOARD AND ASSOCIATE MEMBER REPORTS** - *Agendized reports from Board and/or Associate Members requesting Board action. None*

9) **BOARD AND ASSOCIATE MEMBER MATTERS** – *Non-agendized comments, requests, or announcements by Board and/or Associate members, no action may be taken*

Trish Mulvey San Francisquito Watershed Council alternate provided an update on current Watershed Council activities. Mrs. Mulvey thanked everyone who sponsored Andy- Lipkis (TreePeople, LA) event last night. Mrs. Mulvey stated that Pam Sturner, Watershed Coordinator and Project Director for the Watershed Council was not present at the JPA meeting because she was attending a lecture on Nature deficit disorder. Mrs. Mulvey informed the Board of the dedication/celebration being hosted by the Watershed Council this weekend which would include public tours of recent projects, and anyone interested in attending should contact Katie Pilat for information. Mrs. Mulvey finished up her presentation by informing the Board that the Watershed Council is currently in a strategic planning process and that at the next Watershed Council meeting in April Stanford would be doing a presentation on their Habitat Conservation Plan.

10) **ADJOURNMENT TO STUDY SESSION**

Meeting Adjourned to study session at 6:42 p.m.

Minutes prepared by Clerk of the Board: Miyko A. Harris-Parker