

**MINUTES**  
**SAN FRANCISQUITO CREEK**  
**JOINT POWERS AUTHORITY BOARD**  
**15 December 2005**

Chairperson Zlotnick called the meeting to order at 6:03 pm at the City Of Menlo Park Council Chambers, 701 Laurel Street Menlo Park, California.

**1) ROLL CALL**

Members Present: Chairperson Zlotnick  
Director Duboc, City Of Menlo Park  
Director Mossar, City of Palo Alto  
Director Abrica, City of East Palo Alto

Alternates Present: None

Members Absent: Director Gordon, San Mateo County of Flood Control District

Associate Members: None

JPA Staff Present: Cynthia D'Agosta, Executive Director  
Kevin Murray, Staff  
Miyko Harris-Parker, Staff

Others Present: Debra O'Leary, City of East Palo Alto/COE Liaison; Ann Draper, Santa Clara Valley Water District; Art Kraemer, Palo Alto Resident; Mary & John Schaefer, Palo Alto Residents, Brad Eggleston, City of Palo Alto, Jeff Shore, Palo Alto Resident, Joe Teresi, City of Palo Alto, Kent Steffens, City o Menlo Park

**2) APPROVAL OF November 17, 2005 MEETING MINUTES**

Minutes approved, 4-0 with amendment needed

**3) APPROVAL OF AGENDA**

Agenda approved, 5-0

**4) CONSENT CALENDAR**

None

**5) PUBLIC COMMENT – Limited time for public comment on items not on agenda.**

None

**6) REGULAR BUSINESS**

- a) Executive Directors Report
  - i) COE update
  - ii) Resident letter concerning availability of Creek bank parcel
  - iii) Department of Water Resources/CALFED Prop 50 Grant Concept proposal
  - iv) 2006 program schedule

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Executive Director Cynthia D'Agosta started her report with an update on the COE activities, stating that there was a meeting Monday past with the Public information officer of the communications plan and there has been set into motion to develop the scope for developing a communication plan which will be ready at the end of January and mailed out to the management team for review. Ms. D'Agosta stated that there is anticipation and hope for implementation of the plan by fall of 2006 and to potentially have the first public meeting in April of 2006. Ms. D'Agosta stated that on December 21, Wanda Cook the General Investigation Account Manager would be making an informal visit to the see the Creek. Ms. D'Agosta stated that the first quarterly management meeting with the COE is on January 6, 2006. Ms. D'Agosta said that the Executive team consisting of Beu Goldie, Neil Cullen, and she will be attending the January 6 management meeting with the COE including the Colonel, the San Francisco District Engineer Arist, and the Project Manager as well as the management team from the Shoreline Project. Ms. D'Agosta mentioned that on February 15, 2006 there would be an all day planning session with the project management team, which will include the engineers.

Director Mossar commented that if you invite the board you would have to agendize the meeting. Chairperson Zlotnick stated yes if there is at least three board members attending that is correct. Director Mossar stated that the invite might want to be reconsidered.

Chairperson Zlotncik stated that he was happy to see that the COE project was being partnered with the Shoreline project and he questioned weather there has been any further discussion with the district about budget questions relating to weather or not San Fransicquito tidal will be included within the Shoreline budget discussion. Ms. D'Agosta stated that no that discussion has not taken place yet but she believed that is was on the January 6 management meeting agenda.

Ms. D'Agosta presented a letter from a Palo Alto Resident offering a Creek bank parcel to the SFCJPA. Ms. D'Agosta suggested that the member cities of the JPA spend some time looking at this offer as the JPA itself is not quite capable of taking on parcels on the Creek right now and that she would like to have some direction from the board in regards to determining what to do next in this situation.

Director Duboc stated that her concern is money, who pays for it and who takes care of it. Director Duboc continued to say that the does not believe the JPA is ready for this step at this time. Director Mossar stated that money is her concern as well and that the City of Palo Alto might possibly be able to manage it, as part of its open space parcels and it is something to look into. Director Abrica stated East Palo Alto would not have the money to purchase this parcel either but that it is good that the JPA starts thinking about issues such as this so that when the JPA is capable of purchasing these parcels we should be able to anticipate how to handle the situation. Director Duboc stated that another major concern would be the JPA's time, right now the focus for the JPA is the COE project. Director Mossar questioned if Executive Director Cynthia D'Agosta knew what TPL's interest might be with this land. Ms. D'Agosta stated that she had a conversation with TPL and that TPL has a program for acquiring or holding when they know there isn't going to be a public agency that can take land. Ms. D'Agosta continued to state that TPL's interest thus far has been in bringing parks to East Palo Alto having investigated several parcels including the above resident's parcel of the Creek. Ms. D'Agosta said that TPL has interest more from a park stand point than from Creek restoration and that a big concern is that a final Public agency has not been defined yet and TPL will not engage in a project with JPA unless this is done. Chairperson Zlotnick stated that further discussion with TPL is warranted and that at the next JPA meeting he would like to see a map showing exactly where the property is

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located. Chairperson Zlotnick stated that having a citizens advisory committee would be premature at this point until the board could have more discussion about what the board would want to have an advisory committee to advise about. Director Mossar agreed that she also believed it premature to have a citizen advisory board. Chairperson Zlotnick asked the board to authorize Ms. D'Agosta to draft a reply to the resident outlining what was discussed in the meeting with his signature on it. Chairperson Zlotnick stated that a motion for him to sign would have to be accepted, as he is Chair of the board. Director Mossar motioned for Chairperson Zlotnick to sign the reply, Director Duboc Second the motion, the motion passed 4-0.

Chairperson Zlotnick called for the next item on the Executive Director's report. Ms. D'Agosta reported on the submittal of the Department of Water Resources/CALFED Prop 50 Grant Concept proposal. Ms. D'Agosta stated that this was just the concept stage and if the concept proposal is accepted then the invite for a full application will be made. Ms. D'Agosta informed the board that the results would be given in January. Ms. D'Agosta also informed the board that the Watershed Council had also submitted a concept proposal.

Ms. D'Agosta completed the Executive Directors report by presenting the 2006 program schedule. Ms. D'Agosta stated that the schedule is just an idea for the board to see what the future work plan within feasibility will look like.

Art Krammer a resident in Palo Alto commented on the letter presented earlier in the evening regarding the parcel of Creek bank being offered by a Palo Alto Resident. Mr. Krammer stated that he believed the resident was offering to give the Creek bank away at no cost he just wanted to clarify that for the board.

**7) Special Projects Update**

- a) New Streamkeeper's Website (*presentation*) – Palo Alto Water Treatment Plant
- b) Santa Clara Valley Collaborative Guidelines and Standards & C3 Permit Info (*presentation*)
- c) Palo Alto Golf Course Redesign
- d) Palo Alto Storm Drain Pump Station Project
- e) September, 2005 Spill Incident
- f) Transfer of Operations of East Palo Alto Pump Station
- g) Annual Maintenance Walk Report (*attachment*)
- h) South Bay Shoreline Study
- i) USGS Gauge Station on Stanford Golf Course
- j) Vulnerable Tree Inventory – Eagle Scout Leadership Service Project

Ms. D'Agosta introduced Brand Eggleston who gave a presentation on the new Stream Keeper's website-Palo Alto Water Treatment Plant. The presentation included a multitude of data collected at different locations in the Creek. Chairperson Zlotnick gave his thanks to Mr. Eggleston for the presentation and said that he was impressed with the information provided. Chairperson Zlotnick requested that JPA website include a link to access Mr. Eggleston's website as well as all of the member agencies of the JPA with a few sentences describing what the website is.

Executive Director Cynthia D'Agosta introduced Joe Teresi and Ann Draper who gave a presentation on the Santa Clara Valley Collaborative Guidelines and Standards and the C3 regulations.

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Director Abrica congratulated the Santa Clara Valley Water District on the success of the Collaborative and C3 regulations. Director Duboc stated that it would be wonderful if San Mateo County could achieve the same goal. Director Zlotnick stated the Santa Clara Valley Water District should share their binder of information with San Mateo County as well as any of the cities within the Watershed to get a consistency of the entire Watershed. Director Duboc suggested that the binders be kept in the planning department in each City and County office. Chairperson Zlotnick confirmed that is where the information would be kept. Director Zlotnick requested that a list of JPA member's contacts be sent to Ms. Draper so she can invite those interested to receive more information.

8) **COMMITTEE REPORTS** – Personnel Committee: *Adopt* JPA Hiring Policy and *Approve* Committee Recommendation

Chairperson Zlotnick requested to move on with the agenda and asked the personnel if it was prepared to offer their hiring policy. Director Mossar stated that the committee was prepared to present with some changes. Director Duboc stated that the committee wants to delete personnel committee and add designated member agency staff. Director Duboc moved to adopt the JPA hiring policy as amended. Chairperson Zlotnick seconded the motion. The JPA hiring policy was approved 3-0.

Director Zlotnick stated that he believed it would be worth having conversations between Santa Clara Valley Water District, San Mateo County Flood Control, Menlo Park, Palo Alto and East Palo Alto in regards to operational issues in regards to what would happen in a high flow event. Director Mossar stated that she agreed but questioned who would take the lead on it. Chairperson Zlotnick stated that he is requesting that Cynthia agendize the issue for the management team and report back on what was discussed.

Chairperson Zlotnick and Director Duboc both requested that the JPA meeting schedule be changed back to the every fourth Thursday. Director Mossar stated that with San Mateo County every third Thursday works better. Chairperson Zlotnick questioned weather or not the JPA needed to have a meeting once month. Director Duboc stated that if the JPA did meet every other month that would be great as long as the dates are mindful of the other obligations of the board members.

9.) **BOARD AND ASSOCIATE MEMBER REPORTS** - *Agendized reports from Board and/or Associate Members requesting Board action.* None

10). **BOARD AND ASSOCIATE MEMBER MATTERS** - Non-agendized comments, requests, or announcements by Board and/or Associate members, no action may be taken.

Director Duboc stated that she does not need to have three copies of the agenda packet sent to her and that all she would need is a reminder to be sent to her telling her to download the packet. Chairperson Zlotnick suggested that only two copies of the agenda

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packet need to be available for the board. Director Mossar stated that prefers to have a hardcopy given to her.

11). ADJOURNMENT

Chairperson Zlotnick adjourned the meeting at 7:29 p.m.

PLEASE NOTE: *The full agenda package can be accessed at: [www.cityofpaloalto.org/jpa](http://www.cityofpaloalto.org/jpa) - click on "Meeting Agendas and Staff Reports". Attachments and staff reports will be posted by end of day Monday December 12, 2005.*

**NEXT MEETING:** January 19, 2006 – East Palo Alto Council Chambers, 6 p.m., JPA Board Special Meeting.