

**MINUTES**  
**SAN FRANCISQUITO CREEK**  
**JOINT POWERS AUTHORITY BOARD**  
**23 June 2005**

Chairperson Mossar called the meeting to order at 6:00 p.m. at the City of Menlo Park Council Chambers, 701 Laurel Street, Menlo Park, California.

**1. Roll Call**

Members Present: Chairperson Mossar, City of Palo Alto  
Director Abrica, City of East Palo Alto  
Director Kelly Fergusson, City of Menlo Park  
Director Gordon, San Mateo County Flood Control District

Members Absent: Director Zlotnick, Santa Clara Valley Water District

Associate Members Present: Pam Sturner, Watershed Council  
Chris Cristofferson, Stanford University

JPA Staff Present: Cynthia D'Agosta, Executive Director  
Andrew Kloak, Kevin Murray, Staff

Others Present: Debra O'Leary (City of East Palo/COE Liaison); Joe Teresi, Glenn Roberts (City of Palo Alto); Jim Johnson (Watershed Council); Kent Steffens (City of Menlo Park); Ann Stillman; Trish Mulvey (Palo Alto Resident); John Schaefer (Palo Alto Resident); Jeff Shore (Palo Alto Resident); Art Kraemer (Palo Alto Resident) Vivian Blomenkamp (P.A. League of Women Voters); Steve Van Pelt

**2. APPROVAL OF THE May 26, 2005 SPECIAL MEETING MINUTES**

The Board considered approval of the meeting minutes from the May 26, 2005.

Mr. Christofferson noted that the minutes did not correctly reflect that potential improvements to the fish ladder at the Lagunita Diversion Dam would be beneficial to adult and juvenile steelhead. [*Stanford representatives later confirmed that Calf Dept of Fish & Game's intention is to improve low-flow migration for adult steelhead.*]

Director Mossar noted the correction.

Director Gordon moved approval, Director Abrica seconded, and approved 4-0.

**3. APPROVAL OF AGENDA**

The Board considered approval of the agenda for June 23rd. Director Gordon moved approval, Director Abrica seconded, and approved 4-0.

**4. CONSENT CALENDAR**

None

**5. PUBLIC COMMENT—Public comment on items not on the agenda. None**

**6. REGULAR BUSINESS**

**A. Director's Report**

Ms. D'Agosta reported that one of the potential study boundaries as shown on one of the staff report documents was not accurate. The boundaries for option 2 are Barron/Adobe creek channel in the south, to the Menlo Park northern city limits, rather than Marsh Road.

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Staff may need to meet with selected Board members in August. Ms. D'Agosta said that a meeting with Redwood City Public Works Director would need to occur in July to discuss option 3, which includes part of the tidal area in Redwood City.

Ms. D'Agosta reported receiving a letter (included in packet) from Congresswoman Eshoo confirming that the Energy and Water Development Appropriation Act for FY 2006 included \$300,000 for our project.

However, Ms. D'Agosta has since received an email from SCVWD Washington D.C. lobbyist explaining that the U.S. Senate decreased the request for San Francisquito Creek to \$200,000.

The original request to Congress this year (for FY2006) had been \$200,000 with an "add – on" by Congresswoman Eshoo of \$100,000.

Ms. D'Agosta has prepared letters to representatives Eshoo, Lofgren, Honda, Feinstein and Boxer, requesting that the funding be kept at \$300,000. She suggested other agencies and individuals should do the same.

Ms. D'Agosta reported on the activities of the June 14, 2005 workshop hosted by USGS, aimed at consensus building among stakeholders. The idea was that USGS and MIT, partners in the formulation of a new planning model, might play a role in facilitating public participation in the Corps/JPA planning. Participants were asked to comment on the workshop and appropriateness of the planning model for use in public participation for the G.I. project. Participants sent back mixed reviews. It was a useful exercise for some, but several participants concluded that long-range planning for public participation may be more focused if facilitated by local consultants.

Ms. D'Agosta announced that Mr. Kevin Harper, CPA, had been retained to perform the annual audit of financial activities of the JPA for fiscal year 2004/2005. Mr. Harper had performed the JPA's annual audit for the previous three (3) years.

Director Gordon asked about the process for selecting Mr. Harper.

Ms. D'Agosta responded that the Board had recommended that an RFQ be circulated to solicit proposals from competing firms/individuals for the FY04/05 audit. Mr. Harper submitted the only response within the amount set in the 2005/06 JPA operational budget for an auditor, approved on March 24, 2005.

Chairperson Mossar gave each Board member a packet for the annual review of the Executive Director's performance, which will take place in July.

Ms. D'Agosta announce that tonight would be the last Board meeting for Administrative Manager, Andrew Kloak. Mr. Kloak has served the JPA for almost five years, and has decided to pursue other professional interests. Members of the Board thanked Mr. Kloak for his time and commitment to the agency.

**B. Presentation on Citizen's Guide for Corte Madera Creek**

Ms. D'Agosta introduced the Presentation on the *Citizens' Guide for Corte Madera Creek*. Kevin Murray presented the background and purpose of producing the *Citizens' Guide* in partnership with the Town of Portola Valley and the California Department of Water Resources. Mr. Murray introduced Max Busnardo of HT Harvey and Associates, who conducted the biological assessments for the study, and Jorgen Blomberg of Phillip William and Associates,

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who was the primary author of the document. Mr. Blomberg gave a presentation on the organization and recommendations within the document.

Mr. Murray noted that the *Citizens' Guide* is an extension of the *Bank Stabilization and Revegetation Master Plan* produced by the JPA member agencies in 2000. The document is available on both the JPA and the Town of Portola Valley websites.

Chairperson Mossar said this appears to be a wonderful collaboration between the JPA, the Town of Portola Valley, and the public.

Director Abrica asked whether this was aimed at private property owners.

Mr. Murray said that was correct. He said individual property owners could work in collaboration with their neighbors to put in comprehensive projects (multiple owner projects).

Director Fergusson asked whether multiple property owners could go through the permitting process together. She also asked whether the JPA could be the lead agency on this.

Mr. Murray said that a partnership of owners submitting a single project application for permits is a preferred strategy. The JPA has acted as the lead agency for planning with residents in Menlo Park and Palo Alto, but the idea of the JPA acting as the lead agency on a project in Portola Valley would require further discussion.

**C. Future Meeting Schedule and Draft Agendas**

Ms. D'Agosta presented future agenda items for the Board's information and consideration.

Chairperson Mossar said there is an integrated watershed planning session for all nine Bay area counties. This will occur on July 14<sup>th</sup>. She said this was quite an event to bring all the nine counties together on watershed planning.

**7. BOARD AND ASSOCIATE MEMBER REPORTS** - *Agendized reports from Board and/or Associate Members requesting Board action.* None

**8. BOARD AND ASSOCIATE MEMBER MATTERS** - *Non-agendized comments, requests, or announcements by Board and/or Associate members, no action may be taken.*  
None

**9. ADJOURNMENT**

Chairperson Mossar adjourned the meeting at 6:53 p.m.

**Minutes Prepared by: Kevin Murray**