

**San Francisquito Creek Joint Powers Authority**  
**May 26, 2022, Board Meeting Minutes**

Director Combs called the meeting to order at 3:31 p.m. via streaming video and teleconference call. Public input was solicited on each item and all public comments received are noted herein.

**1) ROLL CALL**

Members Present: Director Drew Combs, City of Menlo Park  
Director Pat Burt, City of Palo Alto  
Director Gary Kremen, Santa Clara Valley Water District (Valley Water) (Not present at roll call)

Members Absent: Director Ruben Abrica, City of East Palo Alto  
Director Dave Pine, San Mateo County Flood and Sea Level Rise Resiliency District

Alternates Present: Director Lisa Yarbrough-Gauthier

JPA Staff Present: Margaret Bruce, Executive Director  
Miyko Harris-Parker, Staff  
Kevin Murray, Staff  
Tess Byler, Staff

Legal Present: Trisha Ortiz

**2) APPROVAL OF AGENDA**

Director Kremen arrived at 3:32 pm.

ACTION: Motion and second (Gauthier/Burt) to approve the agenda, pulling agenda items 6b and 6c on consent for discussion, passed 4-0.

Roll call vote:

Director Combs Aye  
Director Burt Aye  
Director Gauthier Aye  
Director Kremen Aye

Director Abrica and Director Pine not present.

**3) APPROVAL OF THE March 24, 2022, REGULAR BOARD MEETING MINUTES**

Minutes Deferred to next meeting.

**4) PUBLIC COMMENT**

None.

**5) CLOSED SESSION**

**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Title: Executive Director

No public comment was made on closed session items.

Agendized to closed session at 3:44 pm.

**CONFERENCE WITH LABOR NEGOTIATOR**

**Agency designated representative: Board Vice Chair Drew Combs Unrepresented employee:**

**Executive Director**

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Agendized to closed session at 3:47 pm.

Readjourned to open session at 4:27 pm.

**6) CONSENT AGENDA**

Consider adopting a resolution reconsidering the circumstances of the COVID-19 state of emergency and making findings to authorize public meetings to be held via teleconferencing pursuant to Government Code Section 54953(e).

ACTION: Motion and second (Kremen/Combs) to approve the Consent Agenda item adopting a resolution reconsidering the circumstances of the COVID-19 state of emergency and making findings to authorize public meetings to be held via teleconferencing pursuant to Government Code Section 54953(e) passed 4-0.

Director Kremen asked about the status of moving to in person meetings. Ms. Bruce responded saying that SFCJPA staff is currently looking for a standard meeting room setting for Board meetings as well as researching what it takes to move meetings to a hybrid setting. Director Gauthier noted that the City of East Palo Alto also has not returned to in person meetings.

Roll call vote:

Director Combs Aye

Director Burt Aye

Director Gauthier Aye

Director Kremen Aye

Director Abrica and Director Pine not present.

Review and consider approval of a contract in an amount not to exceed \$25,000 with Nuestra Casa as part of the Measure AA grant award implementation team for community outreach and engagement.

Review and consider approval of a contract with Climate Resilient Communities/Acterra in an amount not to exceed \$25,000 as part of the Measure AA grant award implementation team for community outreach and engagement.

ACTION: Motion and second (Kremen/Pine) to approve Consent agenda items B and C; a contract in an amount not to exceed \$25,000 with Nuestra Casa as part of the Measure AA grant award implementation team for community outreach and engagement and a contract with Climate Resilient Communities/Acterra in an amount not to exceed \$25,000 as part of the Measure AA grant award implementation team for community outreach and engagement passed 4-0.

Director Kremen requested more information on what the community engagement for the two items is for. Ms. Bruce explained that Nuestra Casa and Acterra are woven into the Measure AA grant and that in addition Nuestra Casa is widely recognized as a community leader in public engagement within the East Palo Alto and Belle Haven communities. Director Kremen asked if the SFCJPA is responsible for the EIR for the SAFER Bay project. Ms. Bruce responded yes.

Ms. Byler stated that Nuestra Casa has been on our the SFCJPA's radar since 2019 as part of the City of Menlo Park BRIC application. Ms. Byler explained that Nuestra Casa has been providing free consulting to the SFCJPA since then. Director Kremen accepted the explanation and voiced his support for the contracts. Director Kremen stated that the Board will need to have a discussion regarding the role of One Shoreline and the SAFER Bay project. Director Gauthier expressed her support of the contracts and stated that Nuestra Casa is the right group to work with for community engagement.

Jerry Hearn, Portola Valley resident, commended the SFCJPA for expanding public outreach into the communities of East Palo Alto and Belle Haven. Mr. Hearn stated that both Nuestra Casa and

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Climate Resilient Communities Acterra work well the public and offer translation of information in different languages. Mr. Hearn thanked SFCJPA Board and staff for moving forward with these contracts.

Roll call vote:  
Director Combs Aye  
Director Burt Aye  
Director Gauthier Aye  
Director Kremen Aye

Director Abrica and Director Pine not present.

**7) ACTION ITEMS**

Consideration of Amendment to Executive Director's Contract

ACTION: Motion and second (Kremen/Gauthier) to amendment to the Executive Director's Contract, passed 4-0.

Director Combs stated that the Executive Director's Contract will be amended to raise the salary of the Executive Director to \$180,000.

Roll call vote:  
Director Combs Aye  
Director Burt Aye  
Director Gauthier Aye  
Director Kremen Aye

Director Abrica and Director Pine not present.

Discussion and potential action on Draft Budget for FY 22/23  
Deferred to next meeting.

Consider a Resolution to accept Measure AA grant in the event of an award by the San Francisco Bay Restoration Authority (SFBRA) board on June 24, 2022

ACTION: Motion and second (Combs/Gauthier) to approve the resolution to accept Measure AA grant in the event of an award by the San Francisco Bay Restoration Authority (SFBRA) board on June 24, 2022, passed 4-0.

Director Kremen commented that this should be on One Shoreline's agenda reiterating that the Board needs to have a discussion regarding One Shoreline. Director Burt agreed and suggested that the conversation happen after the November ballot vote. Ms. Byler sated that One Shoreline's work was noted clearly in the grant application.

Roll call vote:  
Director Combs Aye  
Director Burt Aye  
Director Gauthier Aye  
Director Kremen Aye

Director Abrica and Director Pine not present.

**8) INFORMATION ITEMS**

Executive Director's Report with special update on Offline Detention

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Ms. Bruce provided a summary of the Executive Director's summary.

Mr. Hearn asked if there will be a separate permit process for the top of bank work. Ms. Bruce stated that it will be separate permitting process. Mr. Hearn asked if the CAP 205 project offers funding. Ms. Bruce stated that the CAP 205 project offers up to ten million dollars. Ms. Bruce explained that the SFCJPA is responsible for contributing fifty percent of the study cost. Mr. Hearn asked for clarification on the numbers presented for upstream cfs. Mr. Murray stated that the correct number is 8165 cfs.

**9) BOARD MEMBER COMMENTS, INFORMATION ITEMS, REQUESTS and ANNOUNCEMENTS**  
**(Information only)**

None.

**10) ADJOURNMENT**

Adjourned at 4:55 pm.

Minutes drafted by Clerk of the Board: Miyko Harris-Parker.