

**MINUTES**  
SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY BOARD  
SPECIAL MEETING  
1 November 2002

Chairperson Kinney called the public meeting to order at 3:00 p.m. at the City of Menlo Park Council Conference Room, 701 Laurel Street, Menlo Park, California.

1. **ROLL CALL**

Members Present: Chuck Kinney, City of Menlo Park  
Duane Bay, City of East Palo, Alternate  
Greg Zlotnick, Santa Clara Valley Water District  
Rose Jacobs Gibson, San Mateo Co. Flood Control District  
(Director Gibson arrived at beginning of Regular Business)

Members Absent: Dena Mossar, City of Palo Alto  
Sharifa Wilson, City of East Palo Alto

Associate Members Phil Chang, SF Watershed Council

Absent: Michael Fox, Stanford University

JPA Staff Present: Cynthia D'Agosta, Executive Director

Others Present: Brian Lee, San Mateo County Public Works; Mary Carey  
Schaefer, Palo Alto Resident

2. **PUBLIC COMMENT**

Mary Carey Schaefer said the Pope-Chaucer Bridge acts as deflection dam during high flow conditions and has the potential to put water into the living rooms of Palo Alto homes along the creek. She said she would like that corrected and added that the Searsville Dam should be reworked, as well, to better control flooding.

3. **APPROVAL OF AGENDA**

The Board considered approval of the agenda. It was moved by Director Zlotnick, seconded by Director Bay and approved 3-0.

4. **CONSENT CALENDAR**

None

5. **REGULAR BUSINESS**

**Approve Resolution #02-11-1 Authorizing the Joint Powers Authority Executive Director to enter into a \$235,000.00 contract for a Watershed Analysis and Sediment Reduction Plan Project under Costa-Machado Water Act 2000 Prop 13 grant award.**

Ms. D'Agosta stated the JPA Board approved the application for the Prop 13 Grant [Jan. 2001] and the JPA was asked to submit the grant on behalf of the eight co-permittees in the watershed.

Director Rose Jacobs Gibson arrived at this point in the meeting.

Ms. D'Agosta stated the two counties had urban runoff programs to uphold state requirements for permitting and runoff restrictions. She stated all cities and jurisdictions within the counties are required to follow these program guidelines.

**MINUTES**  
SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY BOARD  
SPECIAL MEETING  
1 November 2002

Ms. D'Agosta stated the San Francisquito watershed has been listed as "sediment impaired" by the State Regional Water Quality Control Board and that the total maximum daily load (TMDL) of sediment is too high for fish habitat.

Ms. D'Agosta stated the state is requiring that numerous investigations need to be undertaken by the co-permittees to resolve the "sediment impaired" listing for the San Francisquito Creek watershed. She stated the JPA was asked to perform a watershed analysis and sediment management plan and a state-approved technical advisory committee (TAC) had been formed to develop a scope for the plan.

Ms. D'Agosta stated the plan will take just under a year to complete and will access different areas of the watershed based on aerial photography and the expertise of TAC members.

Ms. D'Agosta stated a review of sediment management practices will occur and a prioritization of best management practices will be recommended. She said the JPA will carry the project through the planning phase and then the co-permittees will implement the findings from that point forward.

Ms. D'Agosta stated the JPA has been authorized to start work on the grant for the amount of \$200,000. She stated that the scope for the project came to \$264,750. Ms D'Agosta said the difference had to be made up by local matches and in-kind services.

Ms. D'Agosta stated that the JPA had written authorization to proceed from the state but not a contract. She stated the contract was anticipated to be formally approved in January 2003. She said the co-permittees reply to the state by September 2003 so the project had to start soon to meet that deadline.

The Board considered authorizing the San Francisquito Creek Joint Powers Authority Executive Director to enter into the contract for this plan and disburse up to \$15,000 for consultants from JPA consultant funds to get the project moving until the state reimburses the cost in January 2003. It was moved by Director Zlotnick, seconded by Director Gibson, and approved 4-0. Resolution #02-11-1 was approved.

Ms. D'Agosta stated the TAC workgroup was developing the scope and budget for this project. She stated the maximum dollar amount to be funded for the grant by the State Water Resources Control Board was \$200,000 but the project needed \$264,750. She also stated the funding split was a 5/8 San Mateo contribution and 3/8 Santa Clara County for the matching funds.

Ms. D'Agosta stated she was meeting with Laura Young, representing SCVURPP and Lisa Ekers, representing STOPPP to finalize the details for the project budget. Ms. D'Agosta stated that member agency staff participating in the TAC have been aware of the projects budget figures since 2000, and would be bringing the match dollars amounts needed to each board member and council for approval.

**MINUTES**  
SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY BOARD  
SPECIAL MEETING  
1 November 2002

6. **BOARD MEMBER REPORTS OR ANNOUNCEMENTS**

None

7. **ADJOURNMENT**

The board considered adjourning the meeting. It was moved by Director Zlotnick and seconded by Director Gibson to close the meeting.

Meeting Adjourned at 3:23 p.m.

**MINUTES PREPARED AND SUBMITTED BY:**

Andrew Kloak

San Francisquito Creek Joint Powers Authority

This page was intentionally left blank.