



SAN FRANCISQUITO CREEK  
JOINT POWERS AUTHORITY

Notice of Special Meeting of the  
**Board of Directors Personnel Committee**  
**September 3, 2021, at 9:30 a.m.**

**Due to the risk of COVID-19 transmission, this meeting will be held remotely. Members of the public may observe and offer comment at this meeting telephonically or otherwise electronically by [add information regarding teleconference line or other electronic means here]. If you require an accommodation pursuant to the Americans with Disability Act, please contact the Clerk of the Board at the phone number or email listed at the bottom of this Agenda by 10:00 am on the day of the meeting.**

**Join Zoom Meeting**

<https://us02web.zoom.us/j/85858010356?pwd=V210MzNlenUyb1d0Tk4zRWZhZSmJpZz09>

**Meeting ID: 858 5801 0356 Passcode: 914651**

**Or by phone: (669) 900-6833,,85858010356#,,,,\*914651#**

**\*Members of the Public may speak on any agenda item for up to three minutes\***

**Agenda**

AGENDA

1. ROLL CALL
2. APPROVAL OF AGENDA
3. PUBLIC COMMENT: *Individuals may speak on any topic for up to three minutes; during any other Agenda item, individuals may speak for up to three minutes on the subject of that item.*
4. REGULAR BUSINESS:
  - a) *Discuss criteria, process and timing of Executive Director annual review*
  - b) *Discuss inclusion of process and any guidance for current and future board members in the forthcoming Board Handbook and inclusion in Employee Handbook.*
5. ADJOURNMENT

PLEASE NOTE: This Board meeting Agenda and supporting documents related to items on the Agenda can be viewed online by 2:00 p.m. on September 2, 2021 at [sfcjpa.org](http://sfcjpa.org) -- click on the "Meetings" tab near the top. **NEXT MEETING:** Regular Board meeting, held remotely via Zoom, September 23, 2021 at 3:30 PM