San Francisquito Creek Joint Powers Authority Fiscal Year 2017-18 Operating Budget

Approved by the Board of Directors April 27, 2017

Member Agency contributions (\$152,000 x 5) 760,000 Grant administration: S.F. Bay-Hwy. 101 project 130,000 Grant administration: SAFER Bay project 35,000 Upstream of Highway 101 EIR legal Interest 200 Other Revenue 1,000 Total Revenues Sy41,200 EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 112,000 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants <th>REV</th> <th>ENUES</th> <th>Amount</th>	REV	ENUES	Amount
Grant administration: SAFER Bay project 35,000 Upstream of Highway 101 EIR legal 15,000 Interest 200 Other Revenue 1,000 Total Revenues EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 110,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 2 Project Consultants 35,000 3 Subtotal Contract Services 90,000	Mem	nber Agency contributions (\$152,000 x 5)	760,000
Upstream of Highway 101 EIR legal 15,000 Interest 200 Other Revenue 1,000 Total Revenues \$941,200 EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 2 Project Consultants 35,000 3 Subtotal Contract Services 90,000 Administrative 3,000	Grant administration: S.F. Bay-Hwy. 101 project		130,000
Interest Revenue 200 Other Revenues 1,000 Total Revenues \$941,200 EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500	Grant administration: SAFER Bay project		35,000
Other Revenue 1,000 Total Revenues \$941,200 EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 110,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 11 Auditor 15,000 12 Project Consultants 35,000 12 Project Consultants Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Trav	Upstream of Highway 101 EIR legal		15,000
EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 1 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16	Interest		200
EXPENSES Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 2 Porject Consultants 35,000 3 Subtotal Contract Services 90,000 Administrative 3,00	Other Revenue		1,000
Acct. Description Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 2 Project Consultants 35,000 2 Project Consultants 3,000 4 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication </th <th>Tota</th> <th>I Revenues</th> <th>\$941,200</th>	Tota	I Revenues	\$941,200
Personnel 1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 100,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 2 Project Consultants 35,000 4 Medinistrative 3,000 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17	EXP	ENSES	
1 Executive Director Salary 165,600 2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20	Acct.	. Description	
2 E.D. Transportation Allowance 5,000 3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance <td< td=""><td>Pers</td><td>onnel</td><td></td></td<>	Pers	onnel	
3 Finance & Administration Manager Salary 96,750 4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 2 Project Consultants 35,000 3 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 20 19 Printi	1	Executive Director Salary	165,600
4 Senior Project Manager Salary 112,000 5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 4 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500	2	E.D. Transportation Allowance	5,000
5 Project Manager Salary 100,000 6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 2 Project Consultants 35,000 3 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 4 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 <	3	Finance & Administration Manager Salary	96,750
6 Employee Benefits 207,000 7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 24 Office furniture/maintenance 1,500 <t< td=""><td>4</td><td>Senior Project Manager Salary</td><td>112,000</td></t<>	4	Senior Project Manager Salary	112,000
7 Membership Dues 4,500 8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	5	Project Manager Salary	100,000
8 Payroll Administration/Fees 3,000 9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310	6	Employee Benefits	207,000
9 Employer Taxes 55,000 Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	7	Membership Dues	4,500
Subtotal Personnel 748,850 Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 3,000 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	8	Payroll Administration/Fees	3,000
Contract Services 10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	9	Employer Taxes	55,000
10 Legal Counsel 40,000 11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency		Subtotal Personnel	748,850
11 Auditor 15,000 12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	Cont	tract Services	
12 Project Consultants 35,000 Subtotal Contract Services 90,000 Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	10	Legal Counsel	40,000
Subtotal Contract Services 90,000 Administrative 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	11	Auditor	15,000
Administrative 13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	12	Project Consultants	35,000
13 Computers/Software 3,000 14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency		Subtotal Contract Services	90,000
14 Meeting Supplies 1,200 15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	Adm	ninistrative	
15 Travel/Training 6,500 16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	13	Computers/Software	3,000
16 Office Supplies 1,200 17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	14	Meeting Supplies	1,200
17 Telecommunication 2,300 18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	15	Travel/Training	6,500
18 Postage 200 19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	16	Office Supplies	1,200
19 Printing/Design 1,200 20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	17	Telecommunication	2,300
20 Website 2,500 21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	18	Postage	200
21 Liability Insurance 6,210 22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	19	Printing/Design	1,200
22 Office Lease 35,000 23 Utilities 6,500 24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	20	Website	2,500
23Utilities6,50024Office furniture/maintenance1,500Subtotal Administrative67,310General Contingency	21	Liability Insurance	6,210
24 Office furniture/maintenance 1,500 Subtotal Administrative 67,310 General Contingency	22	Office Lease	35,000
Subtotal Administrative 67,310 General Contingency	23	Utilities	6,500
General Contingency	24	Office furniture/maintenance	1,500
		Subtotal Administrative	67,310
	Gen	eral Contingency	
			35,000
Total Expenses \$941,160	Tota		